



teresa d. farley

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Portrait Contract

Procedure:

1. Initial meeting where the size, composition, clothing, and mood of the portrait is discussed.
2. A photo shoot of approximately one hour, in a location of client's choice. In some instances, other sittings may be requested. For posthumous portraits, a review of the reference material is requested.
3. Approval of the final piece. Alterations, if necessary.
4. Delivery of the portrait in approximately three to six months.

Style and Quality: The portrait will be executed by the Artist in conformity with her established procedures and recognized style and standard of her work.

Deposit: A 50% (non-refundable) deposit is required at the time of the first photo session & contract signing.

Balance: The balance is payable upon completion of the portrait and acceptance of the completed portrait by the client. Sales tax is included in price.

Framing: You will be responsible for framing. If you prefer, however, the Artist will choose framing that compliments the Client's portrait. The cost of the frame, including sales tax, are not included in the commission price and will be subject to the clients approval. This cost will be added to the balance of the portrait due upon acceptance.

Travel: The cost of travel will be the responsibility of the client and will be added to the agreed upon commission price.

Crating and Shipping: The cost of crating and shipping, if required, is the responsibility of the client.

Approval: The person(s) that will make the final approval should be agreed upon prior to the commencement of the work. When it is not possible to physically view the actual portrait, an email or fl at copy may be sent to you.

Alterations: The Artist will carry out any reasonable requested alterations of the finished portrait that are deemed consistent with her conception and established style. No additional charge is made to the client for minor alterations. Any additional travel expenses made necessary to carry out alterations will be the responsibility of the client.

Artist Default: If the portrait is not completed because of death, incapacity, or default of the artist for any reason, all moneys paid will be returned promptly to the client.

Payment: Upon completion of the portrait by the Artist, the Client agrees to pay the amount agreed upon in full. If the Client is unable to pay because of death, incapacity or for any other reason, the client or estate agrees to make any and all concessions to ensure payment in full to the artist. Any professional fees incurred by the artist to facilitate payment will be the responsibility of the client.

Miscellaneous: The Artist will retain the copyrights on photographs and artwork. You will receive the original set of photos with your portrait. An additional subject or elaborate backgrounds can be added for 50% of the commission price. Current prices and a place in the artist's portrait schedule can be held with a \$150 deposit. I reserve to right to adjust the size of the portrait slightly for the sake of a better composition.

This portrait agreement is entered into by Teresa Farley ("Artist") and _____ ("Client") on _____ (Date)

Size: _____ Description: _____ Price: _____ Deposit: _____

Client Signature

Artist Signature

This document is intended to be the full and complete expression of both parties final agreement.
By signing this document, the Client agrees to the above terms of the agreement.